

**A RESOLUTION  
BY COMMUNITY DEVELOPMENT AND HUMAN RESOURCES COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH G.A. FOOD SERVICE, INC., FOR FC-3007000014, SUMMER FOOD PROGRAM, ON BEHALF OF THE MAYOR'S OFFICE OF HUMAN SERVICES, IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED THIRTY EIGHT THOUSAND FIVE HUNDRED FIFTY SEVEN DOLLARS AND SEVENTY SIX CENTS (\$738,557.76); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBERS 1B02 (INTERGOVERNMENTAL GRANT FUND) 529002 (SERVICE GRANTS) D25R0151ATZ0 (SUMMER FOOD PROGRAM, MEAL PREP); AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City") solicited Requests for Proposals for qualified firms for FC-3007000014, to provide meals to children participating in the Summer Food Service Program; and

**WHEREAS**, the agreement is for a period of two (2) years with two (2) one-year renewal options at the sole discretion of the City; and

**WHEREAS**, the Chief of Staff of the Office of the Mayor and the Chief Procurement Officer of the Department of Procurement have recommended that the contract for FC-3007000014, Summer Food Program, be awarded to G.A. Food Service, Inc., in an amount not to exceed Seven Hundred Thirty Eight Thousand Five Hundred Fifty Seven Dollars and Seventy Six Cents (\$738,557.76).

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES**, that the Mayor or her designee be and is hereby authorized to enter into an appropriate contractual agreement with G.A. Food Service, Inc., for FC-3007000014, Summer Food Program, on behalf of the Mayor's Office of Human Services, in an amount not to exceed Seven Hundred Thirty Eight Thousand Five Hundred Fifty Seven Dollars and Seventy Six Cents (\$738,557.76), to be charged to and paid from Fund Account and Center number 1B02 (Intergovernmental Grant Fund) 529002 (Service Grants) D25R0151ATZ0 (Summer Food Program, Meal Prep).

**BE IT FURTHER RESOLVED**, that said agreement shall be for a period of two (2) years with two (2) one-year renewal options at the sole discretion of the City.

**BE IT FURTHER RESOLVED**, that the City Attorney be and is hereby directed to prepare the appropriate contractual agreements for execution by the Mayor.

**BE IT FINALLY RESOLVED**, that said contractual agreement shall not become binding upon the City, and the City shall incur no liability upon the same until such

contract is approved by the City Attorney as to form, executed by the Mayor, attested to by the Municipal Clerk, and delivered to the contracting parties.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** Community Development and Human Resources

**Caption:** A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH G.A. FOOD SERVICE, INC., FOR FC-3007000014, SUMMER FOOD PROGRAM, ON BEHALF OF THE MAYOR'S OFFICE OF HUMAN SERVICES, IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED THIRTY EIGHT THOUSAND FIVE HUNDRED FIFTY SEVEN DOLLARS AND SEVENTY SIX CENTS (\$738,557.76); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBERS 1B02 (INTERGOVERNMENTAL GRANT FUND) 529002 (SERVICE GRANTS) D25R0151ATZ0 (SUMMER FOOD PROGRAM, MEAL PREP); AND FOR OTHER PURPOSES.

**Council Meeting Date:** August 20, 2007

**Requesting Dept.:** Mayor's Office

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

Contractor will provide vending services and delivery of breakfast meals for the City's Summer Food Service Program. The program has approximately 160 sites in metro Atlanta. The program serves approximately 400,000 meals (breakfast & lunch) each summer.

**2. Please provide background information regarding this legislation.**

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services
- (b) **Source Selection:** Competitive Sealed Bid
- (c) **Bids/Proposals Due:** Bids were received on April 25, 2007.
- (d) **Invitations Issued:** 117

- (e) **Number of Bids:** One (1) bid was received.
- (f) **Proposals Received:** N/A
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** Two (2) base year with two (2) additional year to renew in one (1) year increments.

**4. Fund Account Center:**

**5. Source of Funds:** *Example: Local Assistance Grant* Reimbursement Grant from the State of Georgia's BRIGHT FROM THE START: Department of Early Care & Learning (DECAL)

**6. Fiscal Impact:**

**7. Method of Cost Recovery:** The City will be reimbursed (Reimbursement Grant) by the State of Georgia's BRIGHT FROM THE START: Department of Early Care & Learning (DECAL)

**This Legislative Request Form Was Prepared By:** DeWitt W. Martin, III, Director, City of Atlanta, Summer Food Service Program.

*Legislation White Paper*

**Committee of Purview**

**Finance Executive Committee**

**Caption:**

A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH G.A. FOOD SERVICE, INC., FOR FC-3007000014, SUMMER FOOD PROGRAM, ON BEHALF OF THE MAYOR'S OFFICE OF HUMAN SERVICES, IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED THIRTY EIGHT THOUSAND FIVE HUNDRED FIFTY SEVEN DOLLARS AND SEVENTY SIX CENTS (\$738,557.76); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBERS 1B02 (INTERGOVERNMENTAL GRANT FUND) 529002 (SERVICE GRANTS) D25R0151ATZ0 (SUMMER FOOD PROGRAM, MEAL PREP); AND FOR OTHER PURPOSES.

**Council Meeting Date:**

August 20, 2007

**Legislation Title:**

A resolution authorizing the Mayor to enter into a contractual agreement with G.A. Food Service, Inc., for FC-3007000014, Summer Food Program.

**Requesting Department:**

Mayors Office of Human Services

**Contract Type:**

Professional Services

**Source Selection:**

Bid

**Bids/Proposals Due:**

April 25, 2007

**Invitations Issued:**

117

**Bids/Proposals Received:**

1

**Bidder/Proponents:**

**G.A. Food Service, Inc.**

\$1,020,800.00 (original bid amt)

**\$738,557.76** (reduced amount honored by the bidder which is the same amount as the 2006 service amount charged---this is the amount that Council is being asked to approve).

**Justification Statement:**

One bid was evaluated and a recommendation has been made to establish G.A. Food Service, Inc., as the lowest most responsive bidder to perform the services needed for the Summer Food Program.

**Background:**

The City was seeking bids from qualified bidders to provide meals to be served to children participating in the Summer Food Service Program authorized by Section 13 of the National School Act, and operated under Part 225 of the U.S. Department of Agriculture (USDA) Regulations.

**Fund Account Center:**

1B02 529002 D25R0151ATZ0 (\$738,557.76)

**Fiscal Impact (if any):**

None

**Term of Contract:**

Shall be for a term of two (2) base years with two (2) one (1) year renewal options at the sole discretion of the City.

**Method of Cost Recovery:**

N/A

**Approvals:**

**DOF:**

Approved

**DOL:**

Approved

**Prepared By:**

Ms. Mimie L. Woods, Contracting Officer  
(404) 330-6271

**Contract Number:**

FC-3007000014



07 MAY 29 PM 3: 52

## CITY OF ATLANTA

Shirley Franklin  
Mayor

SUITE 1700  
55 TRINITY AVENUE, SW  
ATLANTA, GA 30303  
(404) 330-6010 Fax: (404) 658-7359  
Internet Home Page: [www.atlantaga.gov](http://www.atlantaga.gov)

OFFICE OF CONTRACT COMPLIANCE  
Hubert Owens  
Director  
[howens@atlantaga.gov](mailto:howens@atlantaga.gov)

## MEMORANDUM

TO: Adam L. Smith Esq.  
Chief Procurement Officer

FROM: Hubert Owens  
Director – Office of Contract Compliance

RE: FC# 3007000014, Summer Food Program

DATE: May 29, 2007

---

The Office of Contract Compliance has evaluated one (1) Bid for minority and female business enterprise participation. The bidder is eligible under Section 2-1449(a) (2) (C) and has been deemed responsive by the Office of Contract Compliance. For your information, the Bidder has committed to utilizing AABE's, FBE's, HBE's, and ABE's as indicated below:

<b>G.A. Food Service, Inc.</b>		
<b>Alor Foods, LLC.</b>	<b>AABE</b>	<b>20.1%</b>
<b>Total Participation</b>		<b>20.1%</b>

If you have questions, please contact me at (404) 330-6010 or Tracy Reed at (404) 330-6011.

cc: File  
Mimie Woods, DOP

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: DeWitt Martin

Contact Number: 404. 817. 6733

Originating Department: Mayor's Office

Committee(s) of Purview: Community Development and Human Resources

Chief of Staff Deadline: July 9, 2007

Anticipated Committee Meeting Date(s): July 31- August 1, 2007

Anticipated Full Council Date: August 20, 2007

Legislative Counsel's Signature: [Signature]

Commissioner Signature: [Signature], COS

Chief Procurement Officer Signature: [Signature]

**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH G.A. FOOD SERVICE, INC., FOR FC-3007000014, SUMMER FOOD PROGRAM, ON BEHALF OF THE MAYOR'S OFFICE OF HUMAN SERVICES, IN AN AMOUNT NOT TO EXCEED SEVEN HUNDRED THIRTY EIGHT THOUSAND FIVE HUNDRED FIFTY SEVEN DOLLARS AND SEVENTY SIX CENTS (\$738,557.76); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBERS 1B02 (INTERGOVERNMENTAL GRANT FUND) 529002 (SERVICE GRANTS) D25R0151ATZ0 (SUMMER FOOD PROGRAM, MEAL PREP); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): \$738,557.76

Mayor's Staff Only

-----

Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) (date)

Received by Mayor's Office: 7/9/07 Reviewed by: [Signature]  
(date) (date)

Submitted to Council: \_\_\_\_\_  
(date)